

HARNEY COUNTY SCHOOL DISTRICT #3
BURNS, OREGON

BUDGET COMMITTEE MEETING #3
Approved Minutes

TUESDAY, May 26, 2020

6:00 pm

School Board Members:

Lisa King – not present
Nanci Norris – present
Doug Gunderson – present
Rob Frank – present
Dan Winn – present

Budget Committee Members:

Randy Fulton – present
Lori Cheek – present via Zoom
Catherine White – present
Emilie Glascock – present
Kara Nelson – present

Also in attendance:

Steve Quick – Superintendent
Cara Wilber – Business Manager
Brenda Graham – Executive Assistant
Brandi Fulton
Approx. 8 participants via Zoom

1. Call Meeting to Order / Roll Call

Randy Fulton called the meeting to order at 6:03 pm.

2. Discussion

- Cara Wilber handed out a 20-21 Budget Updates form with updates made to the General Funds, Fund 251, and Fund 305.
- She also handed out a Proposed Budget Summary dated 5/26/2020.
- Steve Quick handed out a printed email from Michael Wiltfong, the ODE School Finance & School Facilities Director.
- With the state forecast announced, Mr. Wiltfong's assurance, the district took 5% off the budget.
- Cara cleaned up salaries, made them actuals, FTE was cut down, deleted positions that won't be replaced, the assistant principal position at Slater was eliminated. The student services director duties will be combined with the Monroe principal position.
- The contingency amount is \$288,324.
- The SSA funds will be down 40% from the original estimation and will be spent according to the submitted plan once approved.
- Rob Frank liked the 5% cut, but wanted more time to look over the new proposed budget before approving it.

3. Public Comments

There were no public comments.

4. Motion for Consideration - Establish Meeting Dates

- Doug Gunderson made a motion to reconvene to June 2nd, Nanci Norris seconded; the motion passed.
- The fourth Budget Committee Meeting will take place on Tuesday, June 2nd, 2020 at 6:00 pm.

5. Recess

At 6:14 pm, with no further questions or discussion, Randy Fulton moved to recess the meeting until 6:00 pm on Tuesday, June 2, 2020.

Respectfully submitted,



Brenda Graham
Executive Assistant